



The City of  
**WORCESTER**

**City Clerk Department**  
Nikolin Vangjeli, City Clerk  
Stephen A.J. Pottle, Deputy City Clerk

# **PUBLIC NOTICE**

## **REQUESTING VITAL RECORDS**

Due to evolving concerns related to the spread of coronavirus (COVID-19), the City of Worcester has announced that it will be closing City Hall to the public.

In order to ensure the continuation of fulfilling vital record requests the office of the city clerk is encouraging all residents to purchase Birth, Death, Dog Licenses and Marriage Certificates Online or through the mail.

### **Online Option:**

Order a birth, marriage, or death certificate online through Worcester's online payment partner at:

<https://unipaygold.unibank.com/default.aspx>. On the account dropdown option look for the Worcester City Clerk's Online Payment Center. Under Clerk services select the vital record you would like to purchase.

### **Mail Option:**

1. Download from the City Clerk Home Page at [www.worcesterma.gov/city-clerk](http://www.worcesterma.gov/city-clerk) a Birth, Death, and Marriage Certificate Request form and submit to the City Clerk's Office via mail.

**Mailing Address:** City Clerk, 455 Main Street, Room 206, Worcester, MA 01608.

**Payment Options:** personal checks or money orders payable to the City of Worcester.